

Dogwood Elementary School's Reopening Information

8:40am – 3:10pm

Introductory Statement: Our goal is to ensure that all students and staff members are able to engage in daily hybrid and virtual instruction in a physically and emotionally safe manner. This will be accomplished by everyone observing the safety measures put in place and giving input about their experience.

Arrival Procedures:

- Hybrid Students Are Admitted at **8:25am**
 - Pre-K – K students should line up at their exterior classroom doors. *(to the left of the bus loop)*
 - 1st Grade- Line up at the main door on the left side. Doors are marked.
 - 2nd Grade – Line up at the main door on the right side. Take **stairwell #1** to the second floor. Doors are marked.
 - 3rd Grade – Line up at the far-left door facing the bus loop. Take **stairwell #2** to the second floor. Doors are marked.
 - 4th Grade – Line up at the far-right door facing the staff parking lot. Doors are marked.
 - 5th Grade – Line up at the far-left door (w/ 3rd Grade) and walk down the hallway to Ms. Ali and Borum's classroom. Take the **stairwell #3** to the second floor to Dr. Tillery, Ms. Voystock, or Ms. Brown's classroom. Doors are marked.

Dismissal Procedures:

- Students have to stay in their classrooms while bus riders, car riders, and walkers are called on the announcements.
 - Pre-K -K – Exit from individual classrooms and walk down the second first grade hallway (aligned to the cafeteria)
 - 1st & 5th Grade (downstairs) – Exit classroom and take hallway leading to the cafeteria.
 - 2nd Grade – Exit using **stairwell #1**
 - 3rd Grade – Exit using **stairwell #3**
 - 4th Grade – Car Riders – exit using stairwell #5/Bus Riders & Walkers – exit using **stairwell #1**
 - 5th Grade (upstairs) – Exit using **stairwell #3**.

Face Covering:

- Face coverings are required for all persons in a BCPS facility or vehicle as well as on BCPS property. Face coverings are required during transportation to/from school on a bus as well as outdoors on campuses.
- Each school, office, and school bus will have a supply of disposable face coverings for students and employees who forget their face covering or whose face covering becomes soiled or damaged.

Screening & Stay Home When Appropriate:

- All employees and students are expected to screen themselves daily for symptoms of COVID-19.
- **Remain home** if you have symptoms, confirmed COVID-19 illness, had recent contact with a person with COVID-19 and/or awaiting test results.

Social Distancing:

- Classroom furniture is arranged to provide 6-foot separation between students, when possible.
- Reduce gathering of students in any area – refer to changes in arrival and dismissal procedures and movement in the hallways.

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| <ul style="list-style-type: none"> Parents will receive a screening checklist and magnet with the screening practices. | |
| <p>Hand Hygiene:</p> <ul style="list-style-type: none"> Times for handwashing or use of hand sanitizer to include before and after meals, upon arrival to schools' offices and home, before and after use of any shared items, after use of the restroom, after sneezing/coughing and other time hands are contaminated. | <p>Breakfast:</p> <ul style="list-style-type: none"> Pre-K – K <ul style="list-style-type: none"> Breakfast will be delivered to each classroom by a designated paid helper. 1st & 2nd Grade <ul style="list-style-type: none"> Students will be able to grab breakfast when they enter the main hallway. 3rd & 5th Grade <ul style="list-style-type: none"> Students will be able to grab breakfast from the opening near stairwell #2 when entering in the building. 4th Grade <ul style="list-style-type: none"> Students will be able to grab breakfast when they reach the second floor using stairwell #5. <p>Lunch:</p> <ul style="list-style-type: none"> K- 5th <ul style="list-style-type: none"> All students will use the designated down stairwells to transition to the cafeteria. Students have designated seats. All seats are marked with a red dot and socially distanced. Lunch will be placed at each student's designated area. Areas will be cleaned after students leave the table for dismissal. |
| <p>Devices:</p> <ul style="list-style-type: none"> Devices are expected to be fully charged the night before school. Students should transport their devices in the BCPS bags distributed to new hybrid students on Mondays. Teachers have charging stations available in their classrooms for emergency purposes. <p>Supplies:</p> <ul style="list-style-type: none"> Supplies will be kept in the classroom in individual ziploc bags or caddies for students. | <p>Visitors:</p> <ul style="list-style-type: none"> To visit a BCPS school, visitors must have an appointment. Visits will be conducted remotely or outside, whenever possible. If an indoor visit is required, visitors will be required to wear a face coverings and practice social distancing. The number of people admitted to the building will be limited. |
| <p>Recess:</p> <ul style="list-style-type: none"> Weather permitting, all teachers are encouraged to have recess outside. Recess areas have been marked around the entire building to include the bus loop, basketball court, and grassy areas. <i>**These areas also correspond with fire drill designated areas. **</i> | <p>Personal Protective Equipment (PPE):</p> <ul style="list-style-type: none"> Each classroom is equipped with: <ul style="list-style-type: none"> Additional student and adult face masks Gloves Alcohol wipes and Lysol wipes Phonics face masks <ul style="list-style-type: none"> Students will keep the phonics face masks in a ziploc bag in their desk, cubby, or locker. Hand sanitizer Desk plexiglass <i>*only required when desks <u>are not</u> able to social distance at least 6ft apart. *</i> |

